

Our ref: FOI ID 4281

January 2015

Address southseftonccg.foi@nhs.net

NHS South Sefton CCG
Merton House
Stanley Road
Bootle
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L20 3DL

Tel: 0151 247 7000

Re: Freedom of Information Request

Request/[Response](#):

Thank you for confirming that the standstill period will be extended until at least the close of business on Friday, 19 December 2014 and for confirming that you will provide us with a written response to the concerns we raised in our letter of 11th December 2014.

1. As you are aware, the Trust has serious concerns about the legality of the procurement process. In order to understand the basis of the CCGs' process and decision, the Trust requests provision of the following information and documents by way of pre-action disclosure. These requests are also made in accordance with the Freedom of Information Act 2000:

[No information to provide.](#)

2. Copies of any emails or other internal documents concerning the decision to abandon the original procurement and to re-run another process;

[Please see attachment No 2.](#)

3. The score sheets and notes of each panel assessor for both the Trust's and the preferred bidder's tender, detailing the scores allocated for each question;

[Please see attachment No 3.](#)

4. The notes or minutes of any meetings between the assessors during which scores were discussed, moderated or finalised;

[Please see attachment No 4.](#)

5. A description of the composition of the assessment panels for the original procurement and the re-run procurement process, including the job title of each member, and details of which questions they scored for each submission;

[Please see attachment No 5.](#)

6. Copies of minutes of any meetings or correspondence between the assessment panel for the original procurement and the assessment panel for the re-run procurement process;

There are no copies of minutes or correspondence between the assessment panel to disclose as nothing was discussed regarding bids.

7. Copies of the emails or other correspondence between the assessment team regarding the Trust's and preferred bidder's tenders;

There are no copies of emails or other correspondence between the assessment team to disclose as nothing was discussed on e-mail or via other correspondence regarding bids.

8. A copy of the preferred bidder's tender.

Please see attachment No 8