

Our ref: FOI ID 5010

May 2015

Address southseftonccg.foi@nhs.net

NHS South Sefton CCG

Merton House

Stanley Road

Bootle

Merseyside

L20 3DL

Tel: 0151 247 7000

Re: Freedom of Information Request

Request/[Response](#):

What does your organisation spend on legal fees e.g. external legal advice and what is the breakdown of fees and expenses?

[NHS South Sefton CCG spent £3,157.80 on external fees in 2014/15. There was no expenditure on legal expenses.](#)

What is the breakdown of spend e.g. what percentage of work is completed on an hourly rate basis, capped fee, fixed fee etc.?

[100% of legal work was completed on an hourly rate basis.](#)

Who in your organisation is responsible for managing external legal spend

[A senior manager at NHS South Sefton CCG is responsible for managing access to the budget for external legal council spend.](#)

What controls do you have in place to manage external legal counsel spend

[All legal services are procured via the Legal Service Framework which can be accessed at the location below:](#)

<http://ccs-agreements.cabinetoffice.gov.uk/contracts/rm919>

Do you use any of the eBilling (also known as Enterprise Legal Management or Legal Spend Management) tools (e.g. Serengetti, Mitrastech, CT Tymetrix, Datacert etc.) available in the market to manage your legal spend – if yes what are you currently paying for this system and does the vendor charge your firms to use the same

[NHS South Sefton CCG does not use any eBilling tools.](#)

Do you use a matter management system and if yes how much do you pay for the system

NHS South Sefton CCG does not use a matter management system.

How do you decide if work is completed internally or by external counsel

All work is completed by external providers.

What performance management do you complete with your external legal counsel to ensure you are receiving value for money?

All legal services are procured via the Legal Service Framework which can be accessed at the location below:

<http://ccs-agreements.cabinetoffice.gov.uk/contracts/rm919>

What is the breakdown of spend e.g. % of time billed by partner, by senior associate, junior associate, trainee and paralegals etc.

NHS South Sefton CCG does not record this information.

What is the breakdown of your legal spend by location e.g. how much work is performed in London, Manchester, Birmingham, Edinburgh, Glasgow, Cardiff, Belfast etc.

NHS South Sefton CCG does not record this information.

How do you measure what value added services law firms provide to you (e.g. free advice, free training, free secondees etc.)

NHS South Sefton CCG does not measure this information.

Do you use external consultants to advise on how to manage your legal spend more effectively. If yes, who and what have you spent with them in the last 12 months

NHS South Sefton CCG does not use external consultants to advise on how to manage legal spend more effectively.